



Agenda
HERITAG Project Management Meeting
(Valencia, October 27-28, 2016)

Date & place	Time	Activity
<i>Oct 27 (Thursday)</i> <i>Meeting room</i> <i>IDEAS</i>	9:30 – 13:30	<u>Project management meeting(I): Review of progress in project activities^(*)</u> <ul style="list-style-type: none"> - Definition of Advisory Boards and - Questionnaires and surveys on analysis of needs and opportunities in cultural tourism industry - Equipment: definition of needs - Training courses (4.1, 4.2, 4.3, 4.4) - Project websites, logo, etc.
	13:30 – 14:30	<i>Lunch</i>
	14:30 – 16:30	<u>Project management meeting(II): Planned activities and goals (next 6 months)</u> <ul style="list-style-type: none"> - Cooperation agreements with Advisory Boards - Report on analysis of needs and opportunities in cultural tourism industry - Equipment acquisition and installation. Opening labs and GTTC - Oncoming training courses (4.5, 4.6) - Curricula reform in GIT and tourism economics - Dissemination
	16:30 – 17:30	Conclusions and deadlines
<i>Oct 28 (Friday)</i> <i>Meeting room</i> <i>ETSIGCT</i>	9:30 – 13:30	<u>Project financial management:</u> <ul style="list-style-type: none"> - Partnership agreements - Review of guidelines for financial management - Financial supporting documents for previous activities - Questions Date next project management meeting
	13:30 – 14:30	<i>Lunch</i>
	17:00 – 19:30	Study visit: Valencia historical sites
	21:00 – 23:00	<i>Dinner</i>
<i>Oct 29(Saturday)</i>	9:00 – 13:30	Study visit: Sagunto

^(*) After a brief introduction of the WP leader, every partner is expected to report the progress in the activities in which it is involved